

BERITA ACARA KERUSAKAN ASET

No : LV8.005/BAK2/IT/GM/I/2026
Date : 14 January 2026
To : James Costa – General Manager
From : Hendi – IT Supervisor
CC : Dewa Gde Ananta.W – Financial Controller
Subject : Damage Report for CCTV Riverside 1

☐ Urgent ☐ Please Approve ☐ Please Action ☐ FYI ☐ File

Yours faithfully,

We hereby submit an Asset Damage Report regarding an outdoor CCTV unit located at Riverside POS Security Front 107, with the following details:

Brand / Type : HikVision Outdoor (DS-2CD1043G2-LIU)
Location : Riverside POS Security Front 107
Purchase Date / Year : November 2024
Quantity : 1 (one) unit

Based on SGA reports, the CCTV unit has been identified as non-functional since 3 January 2025, where the camera no longer displays any image on the NVR monitoring system at the security post.

A physical and functional inspection was conducted by the our team (IT Dept) on 5 January 2025, with the following findings:

1. The CCTV camera does not display any image on the NVR system
2. Permanent damage was found on the internal mainboard components
3. As a result, the unit is completely non-operational

Accordingly, it is recommended to replace the CCTV unit with a new unit in order to maintain security coverage and ensure smooth operational continuity.

This Asset Damage Report is prepared truthfully to be used as necessary.

Proposed by:

 Signed by:

HENDI

AC3B8510-4025-47C1-B8A5-7B82CBA171A5

IT Supervisor

18 January 2026

Approved by:

 Signed by:

JAMES COSTA

James Costa

General Manager

19 January 2026

Reviewed by:

 Signed by:

ANANTA WIJANA

FC6D483D-5F87-4AC3-A4C5-7165FEE780DE

FC

19 January 2026



Damaged Device